
JOB DESCRIPTION

Job Title: Solution Architect

Grade: E

Department: IT Department

Main purpose of job:

To own the technical domain and roadmap, be responsible for proposing technical solutions to business problems, for enhancements and new initiatives; help to clarify and define designs, standards, and guidelines to help ensure the successful delivery of technical solutions.

The role will work closely with the Architecture team members, IT Leadership, Programme Management and Service Delivery to facilitate appropriate technical decision making and alignment between business change, IT architecture and technical solutions to meet business objectives ensuring IT and business processes are compliant with CAF policies and regulatory requirements.

Strong experience of digital platform and technologies is required.

Responsible to: Chief Technology Officer

Budgetary responsibilities:

No budgetary responsibilities, but monitoring Total Cost of Ownership for the CAF & CAF Bank IT Architecture roadmaps against agreed budgets.

Responsible for (staff/jobs): None

Key Job Responsibilities:

With respect to the CAF and CAF Bank technical architecture in order to ensure all activities are carried out consistently with the business and technical (application and infrastructure) architecture standards and principles.

- To understand the business objectives of CAF and CAF Bank and the wider user community concerned in order to recommend cost-effective and workable solutions
- Develop an integrated view of the IT architecture, using a repeatable approach, cohesive framework, and available industry standard techniques and reference models
- Manage repository of architecture artefacts, ensuring key documents are kept current as a knowledge base for decision making and technology roadmaps

- To produce pragmatic, well considered and estimated solutions which meet the end user requirements within agreed timescales and adhering to defined principles, standards, procedures and industry best practice
- To be involved in the review and evaluation of analysis, development and testing artefacts to ensure that the outcome is consistent with business needs
- To work with other IT and business users in the definition and implementation of changes to operational procedures and business process standards as and when required
- To present solutions through clear and concise written proposals, presentations or facilitated sessions helping to explain complex concepts and problems
- To provide knowledgeable, accessible and professional quality consultancy both within IT and to business domain users, third parties and the board
- To provide input into architecture roadmaps and assist the rest of the architecture team in improving the overall CAF and CAF Bank Enterprise Architecture
- To work within a fast paced Agile environment, supporting multiple project delivery teams and proactively managing a pipeline of work that feeds these delivery teams

CAF Values and Behavioural Indicators

The CAF Values and Behavioural Indicators set out in a transparent and consistent manner the explanation of the performance expectations of all CAF People. Through the use of common language and common standard, it combines a set of behaviours with the required technical skills and knowledge needed to effectively perform in any given role in CAF. This is used for the assessment, management and development of performance of all our people across CAF

Please refer to the link: [CAF values and indicative behaviours](#) for the CAF Values and Behavioural Indicators.

Dated: June 2024

<ul style="list-style-type: none"> • Able to Document solution alternatives that will satisfy the requirements and governance frameworks, balancing the objectives and constraints of the solution. 	✓		A/C/R
<ul style="list-style-type: none"> • Able to create high level design artefacts for multiple audiences both technical and non-technical. 	✓		A/C/R
Communication <ul style="list-style-type: none"> • Strong written skills to be able to write documentation to support the application development. 	✓		C/T
<ul style="list-style-type: none"> • Strong verbal skills to be able to communicate complex technical issues with a wide audience with varied technical knowledge. 	✓		C/T
Personal Qualities <ul style="list-style-type: none"> • Flexible approach to projects and technologies. 	✓		C/T
<ul style="list-style-type: none"> • Ability to work alone or collaborate with others on development projects. 	✓		C/T
<ul style="list-style-type: none"> • Be approachable and able to work in a pressured agile environment whilst maintaining a professional approach 	✓		C/T
<ul style="list-style-type: none"> • Have a diligent approach and an obsessive focus on quality 	✓		C/T
<ul style="list-style-type: none"> • Posses strong business acumen: Understand capital and operational expenses and consider each during solution definition 	✓		C/T
<ul style="list-style-type: none"> • Be strongly delivery focussed with experience in leading and successfully completing moderately complex projects — with experience in scoping and planning 		✓	C/T
Prior to Appointment <ul style="list-style-type: none"> • Credit Check 	✓		R/E
<ul style="list-style-type: none"> • Dow Jones Check 	✓		R/E
<ul style="list-style-type: none"> • Basic DBS Check 	✓		R/E
<ul style="list-style-type: none"> • Employment References 	✓		R/E
<ul style="list-style-type: none"> • Medical Clearance 	✓		R/E
<ul style="list-style-type: none"> • Right to Work in the UK 	✓		R/E
<ul style="list-style-type: none"> • Credit Check 	✓		R/E

Key

R = References, E = Evidence/Certificates, A = Application, C = Competency Interview, T = Testing/Assessment