
JOB DESCRIPTION

Job Title: FP&A Analyst

Grade: D

Department: Finance

Main purpose of job:

Manage and build out the financial planning and analysis process of the Bank. Lead preparation of business analysis and forecasting along with modelling the balance sheet and supporting Treasury activities such as the ICAAP and ILAAP.

Responsible to: Financial Controller, CAF Bank

Budgetary responsibilities: None directly but has oversight over the Bank's entire budgeting process.

Responsible for: no direct reports

Key Job Responsibilities:

- Forecasting and planning for CAF Bank
 - Ongoing development and improvement of forecasting processes
 - Modelling of balance sheet, NII, margins, regulatory capital and LCR: historic and forecast
 - Modelling of expensed and capitalised costs, taxes etc: historic and forecast
 - Support for ICAAP, including capital forecasts and stress testing
 - Support for ILAAP/Recovery Plan stress testing
 - Impairment projections (preferred but not essential)
 - Revenue management in the context of pricing, margins and balance sheet management
 - Pricing model maintenance
 - Cost management in the context of increased automation and balance sheet growth
 - Ad-hoc business performance reporting
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- Understanding of revenue and cost drivers in a bank
 - Good understanding of prudential capital requirements
 - Ideally understanding of IRRBB and LCR management

Date: June 2024

PERSON SPECIFICATION

Job title: FP&A Analyst

Date: June 2024

Attributes	Essential ✓	Desirable ✓	How Evidenced [†]
Experience <ul style="list-style-type: none"> • Working in a bank • Prior FP&A experience • Liasing with Senior Managers and Business Unit Heads • Accounting software for medium sized organisations 	✓ ✓ ✓	✓	A/C A/C A/C A/C
Qualifications <ul style="list-style-type: none"> • Qualified Accountant 	✓		A/E
Training <ul style="list-style-type: none"> • High technical competence in Microsoft Excel and Word 	✓		A/C
Specialist Skills/ Ability/Knowledge <ul style="list-style-type: none"> • In depth knowledge of financial forecasting and modelling: balance sheet, revenue, margins and costs. • Understanding of Prudential Regulation and requirements including regulatory capital, ICAAP, Pillar 3 and stress testing. • Ideally understanding of IRRBB and LCR management 	✓ ✓	✓	A/C A/C A/C
Communication <ul style="list-style-type: none"> • Good communicator at all levels. 	✓		A/C
Personal Qualities <ul style="list-style-type: none"> • Ability to work in diverse environment and to cope with change. • Self-starter with a proactive mind set • Flexible approach to changing priorities. • Ability to work to deadlines. 	✓ ✓ ✓ ✓		C C C C
Prior to Appointment All posts: <ul style="list-style-type: none"> • Credit Check • Sanctions Check • Basic DBS Check • Employment References • Medical Clearance • Right to Work in the UK FCA Approved Posts: <ul style="list-style-type: none"> • Standard DBS Check 	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓		R/E R/E R/E R/E R/E R/E

✓ Tick either the Essential or Desirable column as appropriate for each attribute

† Insert the code from the key below for how you intend to assess this requirement e.g. at interview, via references etc.

Key

R = References, E = Evidence/Certificates, A = Application, C = Competency Interview, T = Testing/Assessment